



Welcome to the Hughes Eye Center

At The Hughes Eye Center, "Our Focus is on YOU." Our mission is to provide kind, compassionate and responsible care tailored to your needs. We work closely with your local eye and medical doctor to provide you the best in medical and surgical eye care.

We would like to take this opportunity to welcome you as a patient and introduce you to our policies and procedures.

We have enclosed our registration sheet. Complete the front and back of this form and bring it with you on the day of your appointment. If you have a Power of Attorney, please bring that person and the proper paperwork with you at the time of your visit. If you do not have these at the time of visit, we will be forced to reschedule your appointment until a later date.

Please bring your most current health insurance card(s) to include in your chart. If you have an HMO or PPO plan that requires a referral from your primary care provider, you must bring that with you in order to be seen. Just a reminder that referrals have expiration dates and limits as to the number of times you can visit our doctors. Please also be prepared to present a photo ID card and possibly another form of identity. We also require that any co-payments be paid at the time of check-in. If your co-payment is not paid at the time of service you will be responsible for a \$15.00 billing fee in addition to your co-payment. If you have any questions regarding your health insurance coverage, please contact your health insurance company prior to your visit.

Also, please have a list of all medications you are presently taking. On your first visit, the comprehensive evaluation may require one to two hours of time and it is likely your eyes will be dilated. Kindly give us 24 hours notice if you need to cancel or reschedule your appointment, so we may offer this time to another patient.

Once again, we welcome you and your family to our center, and hope your experience here is a pleasant one. Please feel free to contact the office with questions you may have (731) 664-1994.

Appointment date:

Appointment time:

Best regards,

Matthew Hughes, O.D., David Underwood, M.D., Cayce Davis, O.D.

James Linder, M.D., John Elfervig, M.D., Andrew Krauss, M.D.